**NCDA COMMITTEE REPORT**

**TRAINING & EDUCATION COUNCIL (TEC)**

**March 15, 2023**

**Council Chair:** Dirk Matthews, dirkwmatthews@gmail.com

**Council Members:** Mark Danaher, Keri Aaver, Pam Ehlers, Craig Ratzlaff, Edna Davoudi, Kelly Pierce.

**Board Liaison:** Carolyn Jones

**Committee Activities to Date:**

* **FCD Instructor and Student Manual Update –** A full update of the Revised 4th Ed. of the Instructor and Student Manuals is currently in progress. Human Solutions is coordinating the update. The TEC provided and FCD Instructors provided reviews and suggestions for each chapter. The TEC is reviewing each chapter as updates are made. Chapters 3 and 4 have now been reviewed and in the final editing stage. Other chapters will be reviewed as they are updated. The curriculum is scheduled to be completed and ready for distribution in fall 2023.
* **School Career Development Advisor** – An RFP for the update and revision of the SCDA Training Program was released in November 2022. We selected the team of Dr. Amber Manning-Oullette and Franciene Sabens to update the curriculum. They have started on the update process and will consult with the TEC as chapters are ready for review. The project is scheduled to be completed and new manuals available for purchase in February 2024. Rollout of curriculum contingent on Credentialing Commission’s date to launch new process for certifying the credential.
* **Quarterly webinars for FCD-I**: Chapter 8 Best Practices was on February 9 and the Chapter 9 Bets Practices is scheduled for April 12. Mark and Keri have great attendance (approximately 40-60 ppl) at these webinars but are trying to get more instructors to submit best practices. All previous webinars are on the NCDA instructor site for viewing on-demand. Best Practices webinars will continue throughout the summer and fall.
* **Certified Clinical Supervisor of Career Counseling (CCSCC)-** We continue to work on this project and will have a meeting during the 2023 NCDA Global Conference to further discuss. We expect to request funds to develop an RFP in fall 2023 to search for a curriculum writing team to revise and update this training program. We discussed the future of the training/credential process at our meeting in Annapolis and, as presented to the Board, we will be working with the Credentialling Commission (TEC-CC Work Group) to streamline the processes through which members access the credential (or become trainers of the curriculum for that credential). We are working on an industry survey to acquire more information as to who this credential might serve and who is our target audience so we can decide if we should drop the “clinical” terminology from the credential title. We believe we can be more inclusive and cater to a broader audience of members if we focus on the supervision of career professionals in settings that do not require clinical counseling skills (higher education, work force centers, etc.). Further discussion on this topic is needed.
* **TEC participating in volunteer activity during conference.** TEC members will monitor the FCD exhibit table during the 2023 NCDA Global Conference. TEC members have provided coverage at this table for previous conferences. This is a tremendous opportunity for TEC members to discuss the NCDA Training Programs with many conference attendees. TEC members will also conduct a CCSP networking meeting and an FCDI/MT meeting.
* **NCDA Collaboration with Mathematica.** NCDA in collaboration with Mathematica is currently in stage 1 of this FCD Pilot Training. The training has been conducted by Jim Peacock, Mark Danaher and Windie Wilson, The study is reviewing the effectiveness of Career Navigators that receive the FCD training to improve their skills in working with adult learners. The pilot project will continue through early 2025.
* **NCDA Collaboration with New Hampshire Department of Health and Human Services.** An RFP was sent to U.S. based FCD Instructors. An agreement was signed with NHDHHS and instructors have been selected. Training is set to begin in April 2023.
* **On-going Collaboration and Discussions**. Numerous discussions have taken place with organizations/companies, in the U.S. and abroad, desiring to expand their career development opportunities. These include, but are not limited to: King Saud University, Qater Finance and Business Academy, Country of Georgia, Walmart, Amazon, New Hampshire DHS, Orange.com, Loyal Source, Education Entity India, and multiple universities throughout the U.S.

**Projected Plan/Work Completed through September 30.**

* Continue work with Human Solutions to begin the update of the FCD Curriculum.
* Continue work with curriculum writers working on the School Career Development Advisor Training Curriculum.
* Continue plans to move forward with budget request and RFP for the Career Practitioner Supervision Training Program update.
* Develop plan to market the FCD Curriculum and Credentialling process.